



Privacy Policy

Effective Date: 01/01/2026

1. Introduction

HOA Election Experts LLC (“Company,” “we,” “us,” or “our”) provides professional election services to homeowners’ associations (“Associations”), including administration of board elections, recalls, governing document amendments, and special assessment votes.

We are committed to protecting the privacy and security of personal information entrusted to us. This Privacy Policy explains how we collect, use, disclose, and safeguard personal information in accordance with applicable law, including the California Consumer Privacy Act as amended by the California Privacy Rights Act (CCPA/CPRA).

By using our website or services, you agree to this Privacy Policy.

2. Categories of Information We Collect

We collect personal information in the course of providing election services and operating our website.

A. Information We Receive from Associations

When engaged by an HOA, we receive membership data that may include:

- Member name
- Property address
- Mailing address
- Email address
- Voting status (ballot issued, received, invalidated, etc.)
- Parcel or unit number
- Ownership status

This information is provided to us by the Association for the sole purpose of administering elections and related services.

B. Information You Provide Directly

- Replacement ballot requests
- Candidate nomination forms
- Election correspondence
- Inspection of election records requests
- Payment information
- Marketing opt-ins



C. Payment Information

When payments are made through our website, payment data (such as credit/debit card information) is processed through secure third-party payment processors. We do not store full credit card numbers on our servers.

D. Automatically Collected Information

When you visit our website, we may collect:

- IP address
 - Browser type
 - Device information
 - Pages visited
 - Date/time stamps
 - Cookies and analytics data
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3. How We Use Personal Information

We use personal information solely for legitimate business purposes, including:

- Administering HOA elections
- Verifying voter eligibility
- Processing ballots
- Managing candidate nominations
- Maintaining election records
- Communicating election notices and reminders
- Processing payments
- Responding to inquiries
- Sending marketing communications (where permitted)
- Complying with legal obligations

We do **not sell personal information**.

4. Our Role as a Service Provider

When administering elections, we act as a **service provider/contractor** to the Association under California law.

- The Association controls the membership data.



- We process such data only pursuant to our contract with the Association.
 - We do not use HOA voter data for marketing or unrelated purposes.
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5. Disclosure of Information

We may disclose personal information:

- To the contracting Association
- To management companies acting on behalf of the Association
- To secure ballot inspectors or authorized election personnel
- To payment processors
- To IT and hosting providers
- When required by law, subpoena, or court order

All vendors are contractually required to safeguard information and use it only for authorized purposes.

6. Election Record Confidentiality

Election materials are handled in accordance with:

- The Davis-Stirling Common Interest Development Act
- California Civil Code §§ 5100–5145
- Applicable inspection-of-records statutes

We do not release lists of who voted or did not vote except:

- To the Association as permitted by law
 - Through a formal records inspection process
 - When legally required
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7. Data Retention

We retain election records and personal information:

- For the period required by California law
- As specified in our contract with the Association
- As necessary to resolve disputes or enforce agreements

After the retention period expires, data is securely destroyed.



8. Data Security

We implement reasonable administrative, technical, and physical safeguards, including:

- Secure socket layer (SSL) encryption
- Restricted access controls
- Secure ballot storage procedures
- Encrypted digital storage (where applicable)

However, no electronic transmission is completely secure.

9. Cookies and Website Tracking

Our website may use cookies and analytics tools to:

- Improve functionality
- Analyze traffic
- Enhance user experience

You may disable cookies through your browser settings.

10. Marketing Communications

We may send marketing emails regarding:

- Election law updates
- Industry news
- Service offerings

You may opt out at any time by:

- Clicking the “unsubscribe” link in emails
- Contacting us directly

We do not use HOA voter data obtained through election administration for marketing purposes.

11. California Privacy Rights (CCPA/CPRA)

If you are a California resident, you may have the right to:

- Know what personal information we collect



- Request deletion of personal information
- Correct inaccurate personal information
- Limit use of sensitive personal information
- Opt out of sale or sharing (we do not sell or share personal data)
- Non-discrimination for exercising privacy rights

To exercise your rights, contact us at:

info@hoaelectionexperts.com

6371 Haven Avenue, Suite 3-281, Rancho Cucamonga, CA 91737

(877) 877-7830

We may need to verify your identity before processing your request.

12. Children's Privacy

Our services are not directed to individuals under 18 years of age. We do not knowingly collect personal information from minors.

13. Changes to This Policy

We reserve the right to update this Privacy Policy at any time. Updates will be posted on our website with a revised effective date.

14. Contact Information

If you have questions regarding this Privacy Policy or our data practices, please contact:

HOA Election Experts LLC

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Rancho Cucamonga, CA 91730

info@hoaelectionexperts.com

(877) 877-7530
